

# **RULES AND REGULATIONS FOR ELECTRIC SERVICE**

**APPLICABLE TO ALL TERRITORY AND CUSTOMERS SERVED  
BY THE CITY OF LAMAR UTILITIES BOARD**

Resolution Number 92-04-01

  
Leon Sparks

**SUPERINTENDENT  
Issuing Officer**

Issue Date April 15, 1992

Effective Date June 1, 1992

CITY OF  
**LAMAR UTILITIES BOARD**

First Revised \_\_\_\_\_ Sheet No. R2  
Original \_\_\_\_\_ Cancels \_\_\_\_\_  
Sheet No. R2


RULES AND REGULATIONS

ELECTRIC SERVICE

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**RESERVED FOR FUTURE USE**

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CITY OF  
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**RULES AND REGULATIONS**

**FOR**

**ELECTRIC SERVICE**

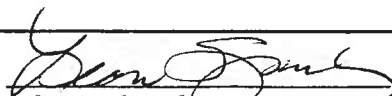
**GENERAL STATEMENT**

The following Rules and Regulations set forth the terms and conditions under which electric service is supplied and govern all classes of service in all territory served by the Utilities Board of the City of Lamar, hereinafter referred to as the "Board". These Rules and Regulations are issued pursuant to the authority conferred upon the Board by virtue of Article VII of the Home Rule Charter of the City of Lamar and they are subject to change or modification, in whole or in part, at any time as provided by the Policies, Practices, and Procedures of the Board and any applicable statutes of the State of Colorado.

Service furnished by the Board is also subject to the Board's Guidebook for Electric Service Installation and Use, the National Electrical Safety Code and the National Electrical Code. Copies of the Board's Guidebook are available for any customer at the Board's office.

Failure of the Board to enforce or insist upon strict compliance with any of the Rules and Regulations herein shall not constitute a general waiver or relinquishment of any Rule or Regulation stated, but the same shall be and remain at all times in full force and effect.

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## LAMAR UTILITIES BOARD

First Revised

Sheet No. R8

Original

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exceed 250 KW, will be required to enter into a contract for service which terms, rates, and conditions shall be negotiated to address the customer's load characteristics and service requirements.

LIEN ON PROPERTY

All electric service charges, charges for service work and all other charges shall constitute a lien upon the lots, land, building and premises served; provided, however, that the first \$500.00 of said charges shall not be included in said lien. In the event such charges shall not be paid when due, the electric service shall be discontinued as hereinafter set forth. In addition, the Utilities Board may by resolution certify the charges to the city clerk, who shall thereupon certify the charges to the county treasurer to be placed upon the tax list for the current year to be collected in the manner as other taxes are collected, with ten per cent added thereto to defray the cost of collection, and all laws of the state for the assessment and collection of general taxes, including the laws for the sale of property for taxes and redemption of the same, shall apply. Without limiting the foregoing, the Board may bring an action in a court of law to collect all unpaid charges, together with reasonable attorney fees and costs.

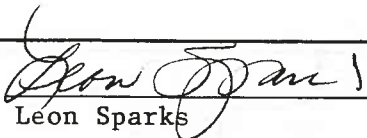
CHARGES FOR RENDERING SERVICE

Appropriate charges to customers will be made at the time service is instituted or re-instituted, or in the event that service at a specific location is transferred from one customer to another. Charges will also be made to customers for all service work performed for customers on customer's premises on a time and material basis except for gratuitous services provided by the Board. Service work performed at other than regular working hours shall be subject to overtime rates. Charges are set forth on the tariff sheets entitled Schedule of Charges for Rendering Service (Sheet No. R45). These charges are to offset the Board's costs for such service work and transactions and are in addition to all other customer charges for utility service, for customer deposits and for required charges under the Board's extension policy.

Gratuitous services to customers by the Board will not be directly charged to the customer. Such gratuitous services are limited to the following:

- (1) All emergency calls where permanent materials and facility replacement is not performed.
- (2) Customer advice where work is referred to others and no work is performed and no estimates are made.

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**CITY OF  
LAMAR UTILITES BOARD**

Fourth Revised Sheet No. R10  
Third Revised Sheet No. R10

(2) Applicants whose credit record is not satisfactory in accordance with (3) below shall be required to make a minimum customer deposit of \$100.00, or at the option of the Superintendent an estimated ninety (90) days' bill for service, payable at the time of application. Such deposit shall be refunded, at the customer's request, after a twelve (12) month period if no delinquency resulting in a written notification of disconnection to the customer has occurred. Thereafter, review will be made upon customer request to determine if the customer is eligible for refund. Refunds will otherwise be made only at such time as service is discontinued and all outstanding bills have been paid. Interest shall be payable upon the return of the deposit, or annually at the request of the customer. Interest on a deposit shall be earned from the time such deposit is received by the Board to the date of payment to the customer in cash or to the date an amount equal to the deposit is credited to the customer's account. In the event that a deposit is retained for periods longer than twelve months and interest is not paid annually, interest on the deposit amount shall accrue at the new interest rate for the time held in the new interest period. Interest payments may be paid either in cash, or by a credit to the customer's account. The rate of interest to be paid on deposits, including revisions thereto, shall be determined by the Board. The currently effective interest rates and applicable time periods are as follows:

<u>Effective Time Period</u>	<u>Annual Percentage Rate</u>
Prior to January, 1955	4.00
January 1, 1955 through June 30, 1970	5.00
July 1, 1970 through April 30, 1980	7.00
May 1, 1980 through December 31, 1980	9.22
January 1, 1981 through December 31, 1981	10.57
January 1, 1982 through December 31, 1982	13.21
January 1, 1983 through December 31, 1983	12.00
January 1, 1984 through December 31, 1984	8.63
January 1, 1985 through December 31, 1985	9.90
January 1, 1986 through December 31, 1986	8.28
January 1, 1987 through December 31, 1987	6.54
January 1, 1988 through December 31, 1988	6.01
January 1, 1989 through December 31, 1989	6.84
January 1, 1990 through December 31, 1990	8.07
January 1, 1991 through December 31, 1991	7.46
January 1, 1992 through December 31, 1992	6.07
January 1, 1993 through December 31, 1993	4.02
January 1, 1994 through December 31, 1995	3.30
January 1, 1996 through December 31, 1996	5.86

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Number 20-10-03



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Houssin Hourieh, Effective Date: January 1, 2021  
**SUPERINTENDENT**, Issuing Officer

**CITY OF  
LAMAR UTILITES BOARD**

Twenty Ninth Revised \_\_\_\_\_ Sheet No. R11  
Cancels: Twenty Eighth Revised \_\_\_\_\_ Sheet No. R11

<u>Effective Time Period</u>	<u>Annual Percentage Rate</u>
January 1, 1997 through December 31, 1997	5.20
January 1, 1998 through December 31, 1998	5.32
January 1, 1999 through December 31, 1999	5.05
January 1, 2000 through December 31, 2000	4.53
January 1, 2001 through December 31, 2001	5.69
January 1, 2002 through January 31, 2003	4.32
February 1, 2003 through December 31, 2003	2.18
January 1, 2004 through December 31, 2004	1.30
January 1, 2005 through December 31, 2005	1.60
January 1, 2006 through December 31, 2006	3.16
January 1, 2007 through December 31, 2008	4.76
January 1, 2009 through December 31, 2009	2.48
January 1, 2010 through December 31, 2010	0.63
January 1, 2011 through December 31, 2017	0.34
January 1, 2018 through December 31, 2018	1.00
January 1, 2019 through December 31, 2019	2.05
January 1, 2020 through December 31, 2020	2.33

Should the customer fail to maintain an adequate payment record pursuant to (3) below, after having received a refund, the Board reserves the right in its sole discretion to judge the customer's credit inadequate and require a deposit.

(3) Applicant's credit record shall be determined as satisfactory as follows: An applicant who previously was a customer of the Board shall be considered as having a satisfactory credit record where: The previous service was provided for a continuous period of at least nine months within the last three years, and no Notices of Discontinuance were mailed to the applicant during the last twelve months of said service.

(4) In lieu of the deposits requires under (2) above, responsibility for payment of service may be placed in the name of an existing customer of the Board who has established a satisfactory credit rating with the Board in accordance with (3) above and who is willing to provide written guarantee of payment of service to be rendered to the applicant. Such guarantee by an existing customer shall make the guarantor's service liable for discontinuance in the event the subject bills are not satisfactorily paid.

Any customer deposit as required hereunder is not to be considered as advance payment or part payment of any bill for service, but is security for service to be applied against unpaid bills only in the event service is discontinued.

**Resolution**  
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Houssin Hourieh,  
**SUPERINTENDENT**, Issuing Officer

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CITY OF  
**LAMAR UTILITIES BOARD**

First Revised \_\_\_\_\_ Sheet No. R12  
Original \_\_\_\_\_ Canceled \_\_\_\_\_  
Sheet No. R12

MONTHLY BILLS - ALL CUSTOMERS

Bills for service will be rendered monthly. The term "month" for billing purposes means the period between any two consecutive regular readings by the Board of the meters at the customer's premises, such readings to be taken as nearly as may be practicable every thirty days. However, the Board reserves the right to require payment of bills for service at more frequent intervals. In such event, the meter will be read at intervals specified by the Board. If the Board is unable to read a meter after reasonable effort, the customer will be billed on an estimated usage based on the best available information.


All bills for service, including any excise tax imposed by governmental authority, are due and payable to the offices of the Board, or to an authorized agent of the Board, not later than the due date shown on the bill. The bill will be considered as received by the customer when mailed to, or left at, the location where service is used or at some other location that has been mutually agreed upon. Final bills, weekly bills, special bills, and bills for connection and reconnection are due on presentation. If the customer fails to receive a bill, the Board, upon request, will issue a duplicate. However, failure to receive a bill in no way exempts the customer from payment for service rendered.

When the Board for any reason submits a bill to a customer for utility service which contains an estimated reading or a no charge, the Board will include on such bill a notice informing customer that the bill does contain an estimate or no charge.

If a customer gives notice at the Board's office prior to the time that payment is due that the correctness of the bill is disputed, stating reasons therefor, the Board will investigate the complaint. However, such notice disputing correctness of a bill shall not be sufficient reason for withholding payment. If the bill is found to be incorrect, the Board will refund the amount of overpayment or credit the amount of overpayment to the next bill rendered.

Final bills will be figured at the date of the disconnect if requested by the customer. If the charges for CAA and ECA are not available, then the previous month's amounts will be used to figure the final bill. In addition, a \$15 charge to read the meter at that time will be added.

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CITY OF  
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Second Revised Sheet No. R13

First Revised Canceled Sheet No. R13

BUDGET BILLING PLAN - RESIDENTIAL CUSTOMERS ONLY

Customers served under Residential Service Rates who have no Notice of Discontinuance of Service pending may elect, at their option, to pay monthly bills for service on a Budget Billing Plan beginning with any billing month. Any customer electing the Budget Billing Plan will pay a monthly amount equal to 1/12th of the total of his most recent twelve month's bills. Said monthly payment shall be made for eleven successive months with the twelfth month's payment being a settlement amount equal to the difference between the total of the prior eleven months' payments and the actual billings for the twelve month period. If the settlement amount is a credit balance the Board will issue a check to the customer in the amount of the credit balance, or the customer may elect to have the credit applied to future billings. If the settlement amount is a debit balance owed by the customer the total balance will be due and payable on the due date shown on the bill for the settlement month, except that in the event the debit balance exceeds the levelized monthly payment by \$20.00 or more, the customer may elect to pay the debit over a two month period with at least one half of the total debit balance payable in the settlement month. The customer may continue on the Budget Billing Plan for succeeding years, in which case the settlement month for each year will occur in twelve month cycles starting with the beginning month. Any customer electing the Budget Billing Plan will be required to continue on the plan for a minimum of twelve (12) consecutive months unless the customer's service is terminated.

If a customer electing the Budget Billing Plan fails to pay the budget billing obligation in any month, normal collection procedures shall be applicable for the outstanding budget billing amount. Upon termination of service of a customer on the Budget Billing Plan, the customer is subject to removal from the plan and the entire outstanding amount of the account for actual usage shall be due and payable.

The monthly budget billing amount will be adjusted for changes in the Board's base rates, but will not be adjusted for normal ECA changes.

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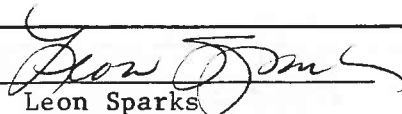
Original \_\_\_\_\_ Cancels \_\_\_\_\_  
Sheet No. R13

MEASUREMENT OF SERVICE - ALL CUSTOMERS

The Board will install, own, and maintain suitable metering and other equipment necessary for measuring the electric energy supplied in accordance with the Board's Guidebook For Electric Service Installation and Use. Each class of electric service supplied will be metered and billed separately. All service to a customer under one applicable rate schedule at each point of delivery will be measured by a single meter and meter readings will not be combined for billing purposes. However, unpaid services at one location, regardless of type of service, may be transferred to any of the customer's accounts for purposes of billing, collection, and discontinuance of service. Adjoining properties may be combined on a single meter at the customer's expense, and served as a single customer where such properties are controlled, occupied, and used for commercial purposes by a single enterprise engaged in the pursuit of a single business.

If service is supplied at primary voltage, the Board, at its option, may install its meters on the secondary side of the transformers, in which case transformer losses and other losses between the point of delivery and the meter will be computed and added to the readings of such meters. If service is supplied at secondary voltage, the Board, at its option, may meter the energy at primary voltage, in which case transformer losses and other losses between the meter and the point of delivery will be computed and subtracted from the readings of such meters.

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Original Cancels Sheet No. R14

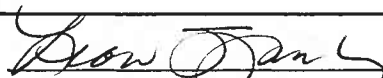
COMPLAINTS - ALL CUSTOMERS

The Board will investigate promptly all complaints made by its customers and will keep a record of all written complaints which record will include: the name and address of the complainant, the date, the character of the complaint, and the adjustment or disposition made thereof. This record will be kept at least two years after the date of the complaint.

The procedure for addressing complaints will be as follows:

- (1) The appropriate staff person will investigate the complaint and take appropriate action.
- (2) If the customer is not satisfied with the outcome of (1) above, the customer is entitled to a hearing in person, within ten (10) days of the completion of the process described in (1) above before the Superintendent of the Board, or his designated representative.
- (3) If the customer is not satisfied with the outcome of (2) above, the customer may appeal the decision of the Superintendent or his designated representative to the Board, by submitting a written request therefor, within ten (10) days of the decision of the Superintendent or his designated representative. The Board shall notify the customer of the time and place wherein it will consider the appeal and such will be conducted in a public meeting within twenty-one (21) days of the written appeal. If a customer elects to appeal a decision of the Superintendent, which would result in the termination of the customer's electric service due to a delinquent account, the customer may avoid termination by paying the disputed amount in question, to be held as a deposit subject to refund, pending the outcome of the appeal.

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First Revised \_\_\_\_\_ Sheet No. R16  
Original \_\_\_\_\_ Cancels \_\_\_\_\_  
Sheet No. R15

DISCONTINUANCE OF SERVICE AT CUSTOMER'S REQUEST - ALL CUSTOMERS

A customer wishing to discontinue service should give at least three days' notice to the Board to that effect, in person at the City of Lamar Complex, 104 East Parmenter Street, Lamar, Colorado, unless otherwise specified in the rate schedule or contract applicable, in order to allow time for final meter reading and disconnection of service. Where such notice is not received by the Board, the customer will be liable for service until final reading of the meter. Notice to discontinue service will not relieve a customer from any minimum or guaranteed payment under any contract or applicable rate schedule.

Any customer previously served under the General Service Large or Irrigation Rate Classification, who reapplies for the same type service at the same location within twelve (12) months of termination, shall be responsible for the appropriate minimum billing amounts, at 1-1/2% per month interest, for those months the customer was off service, as if the customer had not been terminated from service and shall also be required to post a new deposit, both prior to connection of service.

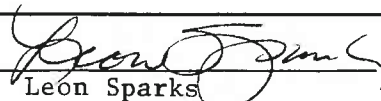
DISCONTINUANCE OF SERVICE BY THE BOARD

(A) NON-RESIDENTIAL CUSTOMERS. The electric service of a non-residential customer shall be discontinued without notice if any sum due for electric utility service or other charges is not paid within twenty days of the due date.

(B) RESIDENTIAL CUSTOMERS. Discontinuance of service of a residential customer shall be as follows:

(1) The electric service of any customer shall not be discontinued for violation of any rule of the board, for non-payment of any sum due for electric utility service, or for non-payment of any sum due for merchandise and/or services purchased from the Board, except upon written notice mailed by first class mail, or delivered at least ten (10) days in advance of the proposed termination date, advising the customer in what particular such rule has been violated for which service will be discontinued, and/or the amount due and the date by which the same shall be paid. If a customer is receiving service at more than one location, service at any or all locations may be discontinued for non-payment of any past due account if, after transfer of the past due account, the customer fails to pay the account in full. In the event the customer previously has executed a third party notification form indicating a third party to whom notices of discontinuance or termination is to be sent, written notice also will be mailed by first class mail or delivered at least

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First Revised Sheet No. R17

Original Canceled Sheet No. R16

ten (10) days in advance of the proposed termination date to said third party. The notice of discontinuance will be conspicuous in nature and in easily understood language. The heading of the notice of discontinuance will be in block capital letters. The heading will contain, as a minimum, the following warning written in English:

**THIS IS A FINAL NOTICE OF DISCONTINUANCE OF ELECTRIC UTILITY SERVICE AND CONTAINS IMPORTANT INFORMATION INVOLVING YOUR LEGAL RIGHTS AND REMEDIES.**

The heading will also contain the same warning written in Spanish, with an additional sentence at the end of the warning stating in Spanish:

**IF YOU DO NOT READ ENGLISH YOU SHOULD REQUEST SOMEONE WHO UNDERSTANDS SPANISH AND ENGLISH TO TRANSLATE THIS NOTICE FOR YOU.**

The pre-discontinuance notice and hearing requirements set forth herein are not applicable to a hazardous condition on a customer's premises, in the case of a customer utilizing service in such a manner as to make it dangerous for occupants of the premises (including energy diversion in the appropriate situations), or where service has been restored to a customer by someone other than the Board or its agents, thus making an immediate discontinuance of service to the premises imperative. This determination to immediately discontinue shall be at the sole discretion of the Board and its agents. The affected customer will be entitled to a hearing after the discontinuance.

(2) Delinquency in payment for service rendered to a previous occupant of the premises to be served and unpaid charges for service or facilities not ordered by the present or prospective customers will constitute a sufficient cause for refusal of service to a present or prospective customer provided, however, the Board may decline to furnish service at the same premises for the use of a delinquent customer by subterfuge in any manner. Subterfuge includes, but is not restricted to, an application for service at a given location in the name of another party by an applicant whose account is delinquent and who continues to reside at the premises.

(3) In situations involving permanent residents in multi-unit dwellings known by the Board to exist, where service for the entire dwelling is recorded on a single meter, the Board, at least ten (10) days prior to the proposed

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First Revised Sheet No. R18

Original Cancels Sheet No. R17

termination date for the dwelling involved, will make every reasonable effort to (i) deliver a written notice to each individual dwelling unit within the multi-unit dwelling advising that a notice of discontinuance has been sent to the party responsible for payment of electric bills for the dwelling, the date upon which termination will become effective, and how the individual resident in the dwelling unit may contact the Board for additional information concerning the proposed termination; or (ii) mail such a notice by first class mail to the addressee or occupant of each unit of the multi-unit dwelling; and, to the extent possible (iii) post a copy of said notice in at least one of the common areas of the multi-unit dwelling.

(4) The notice of discontinuance, as a minimum, will advise the customer:

4.1 how to contact the Board, without expense to the customer of a toll call, to resolve any dispute with respect to the amount of a bill or date due, and/or with respect to violation of any rule of the Board.

4.2 that the customer is entitled to a hearing in person before termination of service, at a reasonable time and place within ten (10) days of the date of the notice of discontinuance before the Superintendent of the Board, or his designated representative.

4.3 that if the customer is not satisfied with the outcome of (2) above, the customer may appeal the decision of the Superintendent or his designated representative to the Board, by submitting a written request therefor, within ten (10) days of the decision of the Superintendent or his designated representative. The Board shall notify the customer of the time and place wherein it will consider the appeal and such hearing will be conducted in a public meeting within twenty-one (21) days of the written appeal.

4.4 in order to avoid termination, any customer electing to appeal the decision of the Superintendent, shall pay the disputed amount in question to be held as a deposit, subject to refund, pending the outcome of the appeal.

4.5 that in the event a residential customer is unable to pay for service as regularly billed by the Board, or is able to pay for such service but only in reasonable installments and there is a medical certification

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Third Revised Sheet No. R19  
Cancels: Second Revised Sheet No. R19

**(5) Service will not be discontinued:**

5.1 if all past due bills are paid in full and all current bills are being amortized by reasonable installment payments. The due date of the bill will be specifically indicated on the bill and the due date will be no earlier than ten (10) days subsequent to the mailing or delivery of the bill. Current bill means that portion of the bill which is not thirty (30) days or more past due. The minimum reasonable installment payment shall be in accordance with either the Standard Payment Agreement per section 5.1.1 or the Estimated Budget Billing Agreement per section 5.1.2. In the event there is a breach in the installment agreement, service may be discontinued on the seventh day following the mailing or delivery of a notice of termination. Thereafter, in order for the customer to be reconnected, payment of the past due balance in full, the payment of a reconnection charge, and the posting of a reasonable deposit may be required.

5.1.1 Standard Payment Agreement. The minimum reasonable installment payment is that which pays a past due bill in full and is at least one-sixth (1/6) of any current balance, the first installment of the current balance to be paid at the same time as the past due bill is paid in full. Any current balance must be paid off in no more than five subsequent equal monthly installments.

5.1.2 Estimated Budget Billing Agreement. The Estimated Budget Billing will be determined by a) taking the current balance plus the Estimated Bills(s) for the remaining months of the year to determine the Entire Total. b) The Estimated Bills will be determined by multiplying the historic usage for the remaining months of the year by 110% and applying the projected monthly electric rates for the remaining months of the year to this calculated usage. c) The monthly Estimated Budget Bill will then be determined by taking the Entire Total divided by the number of months used to determine that Entire Total.

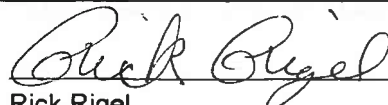
5.1.3 The customer shall be informed of any public or private agency which may provide utility assistance to the customer.

5.2 between 12 noon on Friday and 8 a.m. the following Monday, or between 12 noon on the day prior to and 8 a.m. on the day following any federal holiday or any holiday observed by the Board.

5.3 in the event a customer at any time pro-offers full payment of the utility bill by cash or bona fide check to a service representative or field employee of the Board.

5.4 if a check is received and is later returned unpaid, a notice will be delivered to the residence notifying the customer that unless payment in the amount of the check plus a \$20.00 returned check fee in cash or certified funds is received within twenty-four hours from delivery of the notice, service will be discontinued.

Resolution  
Number 08-06-05

  
Rick Rigel  
SUPERINTENDENT, Issuing Officer

Issue  
Date: June 24, 2008  
Effective  
Date: June 24, 2008



CITY OF  
**LAMAR UTILITIES BOARD**

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5.5 during any period when termination of service would be especially dangerous to the health or safety of a residential customer or a permanent resident of the customer's household and such customer establishes that he is unable to pay for the service as regularly billed by the Board, or he is able to pay for such service but only in reasonable installments.

5.5 (a) Termination of service that would be especially dangerous to the health or safety of a residential customer or a permanent resident of the customer's household means that termination of service would aggravate an existing medical condition or create a medical emergency for the customer or a permanent resident of the customer's household. Such shall be deemed to be the case when a physician licensed by the State of Colorado makes a certification thereof in writing and said certification is received by the Board.

5.5 (b) In the event a medical certification is delivered to or received by the Board, the non-discontinuance of service as herein prescribed shall be effective for sixty (60) days from the date of said medical certification. One thirty-day extension of non-termination of service may be effected by delivery to or receipt by the Board of a second medical certification, prior to the expiration of the initial sixty-day non-termination period. A residential customer may invoke these non-termination for health and safety provisions herein no more than once during any period of twelve consecutive months.

5.5 (c) The Board at its option may install a current limiting device which would regulate the customers consumption in lieu of termination, until the customer paid the delinquent bill in full or made the appropriate payment arrangements. This device would typically be used in periods of inclement weather and would allow operation of a forced air furnace and/or other life sustaining appliances.

(6) The Board will make available to any customer, on written or telephonic request, a list of all organizations and agencies, public and private, known to the Board, which may provide consumer assistance or benefits relating to utility service. This list will be provided solely for the customer's information and the Board makes no representations that the customer is or may be eligible for financial assistance.

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Leon Sparks

SUPERINTENDENT  
Issuing Officer

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Second Revised Sheet No. R21  
First Revised Cancels Sheet No. R21

(7) The Board will re-institute service to any customer whose service has been discontinued for non-payment of any sum due for electric utility service, after normal business hours, subject to the full payment or the appropriate arrangements for payment of the past due amount, and subject to the applicable charges for discontinuance and re-instituting of service on Page R45, being paid by 10:00 a.m. the following business day, or electrical service will be re-disconnected until all amounts owed at the time to the Board are paid in full.

(8) The Board will furnish a third party notification form upon request to any residential customer. The customer, at his option, may mail or deliver to the Board such third party notification form, which form shall be signed by both the customer (or his legal representative) and by the third party to be notified in the event of possible discontinuance of service. The third party notification form will be substantially in the following format:

Name of Customer

Street Address of Customer

City, State and Zip Code

Telephone Number

THIRD PARTY TO BE NOTIFIED IN THE EVENT OF POSSIBLE  
DISCONTINUANCE OF SERVICE:

Name

Street Address

City, State and Zip Code

Telephone Number

Relationship to Customer

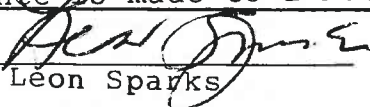
Signature of Customer \_\_\_\_\_

Signature of Third Party \_\_\_\_\_

Date \_\_\_\_\_

(9) Whenever reference is made to a notice or other document

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Original Canceled Sheet No. R20

(9) Whenever reference is made to a notice or other document being mailed or delivered under this section of the Board's Rules governing Discontinuance of Service, that phrase shall mean that the notice or other document is either deposited in the United States mails, or physically delivered to the address of the addressee, and does not necessarily include actual physical receipt by the addressee.

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CITY OF  
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First Revised Sheet No. R23

Original Cancels Sheet No. R21

DIVERSION OF ELECTRIC ENERGY:

For the purposes of this section, the following definitions shall apply:

BY-PASSING shall mean the act of attaching, connecting, or in any manner affixing any wire, cord, socket, motor, or other instrument, device or contrivance to the electric supply system or any part thereof in such a manner as to transmit, supply or use any electricity without passing through an authorized meter for measuring or registering the amount of such electricity.

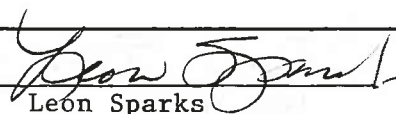
TAMPERING shall mean the act of damaging, tampering, altering, adjusting, or in any manner interfering with or obstructing the action or operation of any meter provided for measuring or registering the amount of electricity passing through such meter.

UNAUTHORIZED METERING shall mean the act of removing, moving, installing, connecting, reconnecting, or disconnecting any meter or metering device for electric service by a person other than an authorized employee of the Department.

By-passing, tampering, or unauthorized metering (collectively referred to as "diversion of electric energy") is subterfuge, constitutes a safety hazard and is prohibited. The discovery of the occurrence thereof shall constitute prima facie evidence of diversion of electric energy by the customer in whose name service is being rendered, or by the person benefitting from the use of such diverted energy. In the event that a Board check meter registers more electric energy in the same interval of time than does the meter installed at customer's premises after such meters shall have been tested and found to be registering within the limits of accuracy prescribed by Sheet R42 of these rules, such fact shall also constitute prima facie evidence of diversion of electric energy.

In such instances, the Board will, in any reasonable manner, compute the amount of diverted electric energy and shall have the right to enter customer's premises and make an actual count of all electric energy consuming devices to aid in such computation. Where the Board is unable to make such count, the computation will be based on any other available information, or estimated. Such computation will be made for period beginning with the date on which customer began using electric energy at the location where the diversion occurred, unless evidence proves the diversion commenced at a later date, and ending with the date of which such diversion ceased. Bills for electric energy diverted, based upon the aforesaid computation, under the

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First Revised Sheet No. R24

Original Cancels Sheet No. R22


applicable rate effective during the period of diversion, plus the cost of investigating and confirming such diversion and disconnecting service, shall be due and payable upon presentation.

If service has been discontinued for diversion of electric energy, the Board will not render service to customer, or to any other person for customer's use, at the same or any other location until:

- (1) Customer has paid all bills as set forth preceding, and
- (2) Customer has had installed, at customer's expense, such entrance and service equipment as is necessary to prevent further diversion of electric energy.

The foregoing rules pertaining to Diversion of Electric Energy and payment by the customer thereunder, in no way limits or waives the Board's rights to pursue any and all remedies provided, or affects any action or prosecution, under applicable Colorado laws and ordinances of the City of Lamar, absent an express written agreement to the contrary.

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CITY OF  
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First Revised Sheet No. R25

Original Cancels Sheet No. R23

SHORTAGE OF ELECTRIC SUPPLY

In case of emergency, the Board shall have the right to grant preference to that service, which, in its opinion, is most essential to the public welfare.

In the event of a shortage of supply resulting from any cause whatsoever, the Board shall have the right to put into effect such curtailment means as are necessary, which may include involuntary rotating blackouts, on any part of the Board's electric system.

EASEMENTS

A contract for electric service, or receipt of service by customer, will be construed as an agreement granting to the Board an easement for electric lines, wires, conduits, and other equipment of the Board necessary to render service to the customer. If requested, the customer, before service is connected, will execute the Board's standard form of right-of-way agreement, granting to the Board, at no expense therefor, satisfactory easements for suitable location of the Board's wires, conduits, poles, transformers, metering equipment, and other appurtenances on or across lands owned or controlled by customer, and will furnish space and shelter satisfactory to the Board for all apparatus of the Board located on the customer's premises. In the event that customer shall divide premises by sale in such manner that one part shall be isolated from streets or alleys where the Board's electric lines are accessible, customer shall grant or reserve an easement for electric service over the part having access to electric lines for the benefit of the isolated part.

ACCESS FOR BOARD'S EMPLOYEES

The customer will provide access to his premises at all reasonable times for authorized employees of the Board for any proper purpose incidental to the supplying of electric service.

RESALE OF ELECTRIC ENERGY

Electric service supplied by the Board, to other than wholesale customers, is for the exclusive use of the customer. Consequently, the customer will not be permitted by submetering, to determine a quantity of electric energy and resell the same as such to any other person or persons on the customer's premises or for use on any other premises. A master-metered customer may, however, check-meter tenants, lessees, or other persons to whom ultimately the electricity is distributed for the purpose of reimbursing the master-metered customer by an appropriate allocation procedure. The Board reserves the right to refuse to furnish electric service to any customer where the

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**LAMAR UTILITIES BOARD**

First Revised \_\_\_\_\_ Sheet No. R26  
Original \_\_\_\_\_ Cancels \_\_\_\_\_  
Sheet No. R24

purchase of such service is for the purpose of resale by customer to others. In the event electric energy is resold in conflict herewith, the Board shall have the right to discontinue service to the customer.

OWNERSHIP OF TRANSFORMERS

The Board will provide distribution transformers in accordance with its Extensions of Lines and Services Policy, the rate and the rules applicable thereto, and the following special conditions:

- (1) The Board will provide, own, operate and maintain the necessary step-down transformers at the point of delivery designated by the Board or adjacent thereto on Board-owned lines.
- (2) Customer will provide, own, operate and maintain all other transformers as required beyond said point of delivery.
- (3) The Board will not provide transformers which in the opinion of the Board are of special types or designs, nor provide transformers to serve customers at voltages other than that of the Board's established distribution system in the locality where service is supplied, nor provide transformers beyond a single voltage transformation from the voltage of the Board's established primary distribution system.
- (4) Where service is supplied under a primary voltage rate, all transformers and other distribution facilities beyond the Board's primary service connection at the point of delivery shall be owned, operated, and maintained by the customer.

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First Revised Sheet No. R27

Original Cancels Sheet No. R25

CUSTOMER'S INSTALLATION

The customer, before purchasing equipment or beginning construction of a proposed installation, should confer with the Board to determine if the type of service, capacity, and voltage desired by the customer is available; to determine if extensions of, or additions to, the Board's facilities will be required; and to secure definite location of the point of delivery, i.e., point where the Board's electric facilities will connect to those of the customer. Before any additions to or alterations of existing installations are made by the customer which will materially affect the amount of service required, or which may require a change in the type of service or the point of delivery, the Board must be notified reasonably in advance thereof as to the proposed additions or alterations in order that the Board may first determine if the service desired is available and, if so, the appropriate rate schedule and any necessary changes in the Board's facilities may be arranged for and completed.

All wiring and other electrical equipment on the customer's side of the point of delivery will be furnished, installed and maintained at all times by the customer in conformity with good electrical practice and with the requirements of the National Electrical Code, the National Electrical Safety Code, the wiring regulations of the public body having jurisdiction, and in accordance with the Board's Rules and Regulations.

The Board and/or its agents reserve the right to inspect any service for compliance with the Board's Rules and Regulations and Guide Book for Electric Service Installation and Use, and to refuse to connect any service not in compliance. Any such inspection shall not be construed to endorse the design of facilities, warrant safety, durability, or reliability.

Where service is supplied under a primary voltage rate, all distribution facilities beyond the Board's primary service connection at the point of delivery will be owned, operated and maintained by the customer.

When the Board is required by order of properly constituted authorities to move or alter its existing distribution system, thereby necessitating a change in the location of the customer's service outlets and the point of delivery, the Board will designate a new point of delivery to which the customer, at his expense, will bring his facilities.

Service will be delivered to the customer for each premise at a point or points of delivery to be designated by the Board.

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First Revised \_\_\_\_\_ Sheet No. R28  
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Sheet No. R26

If customer requests more than one point of delivery where the Board can adequately provide service at a single point of delivery, such additional point or points of delivery may be provided by the Board. Except where determination has been made by the Board that there is an operational advantage to it in providing multiple points of delivery, electrical service furnished at multiple points of delivery provided for the convenience of customer will be billed at each point of delivery as a separate customer and will not be combined for billing purposes. Multiple points of delivery must be in compliance with all applicable codes and governmental regulations. For the mutual protection of the customer and the Board, only authorized employees of the Board are permitted to make and energize the connection between the Board's service wire and the customer's service entrance conductors.

If, for special reasons, the customer requires or elects to use voltages other than the standard secondary and primary voltages of the Board's established distribution system, the special transformers (with necessary spare or emergency units) will be installed, operated and maintained by and at the expense of the customer.

The Board reserves the right to require the customer to reimburse the Board for any cost resulting from a change in meters or other apparatus or in their location made at the request of the customer. Meters and other equipment of the Board will be removed or relocated only by employees of the Board.

The customer, at the request of the Board, will furnish and maintain indoor or underground space and facilities for the installation of the Board's transformers and other equipment in accordance with the Board's Guidebook for Electric Service Installation and Use and specifications for same.

Customer will in every case confer with the Board before any special apparatus or any apparatus requiring extremely close voltage regulation is connected. In the event that any equipment is connected to the Board's lines the operation of which impairs service to other customer, the Board reserves the right to require correction of the condition by the customer. The board may refuse or discontinue service to such equipment until such condition is corrected by customer. In certain circumstances the use of welding machines, X-ray machines, elevators or other equipment having fluctuating or intermittent load characteristics, or having an abnormal effect on voltage, may necessitate the furnishing of service to such equipment

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Sheet No. R27

through isolated transformers and separate service drops, or installing transformer and/or line capacity in excess of that normally required by non-fluctuating or non-intermittent equipment in order to protect the quality of service to customer, or to other customers. The Board reserves the right to charge the customer the full cost of facilities necessary to provide any special service required by such equipment and/or to prevent any impairment in service to customer or to other customers. Where customer is billed under a measured demand, the Board may determine the billing demand on a shorter interval than fifteen minutes, or may make other suitable adjustment, irrespective of any provision relative to billing demand determination contained in any such rate.

The Board's rates contemplate customer's use of service at a power factor, at the point where service is metered, of not less than 90 percent lagging. When neon, fluorescent, or other types of lighting, or other inherently low power factor equipment is used, such equipment must be provided with suitable power factor corrective equipment so that the resultant power factor of such equipment is not less than 90 percent lagging. In the event a low voltage condition due to lagging power factor exists in a degree sufficient to impair the Board's service, customer will install suitable capacitor or other equipment necessary to raise the overall power factor at the point of delivery to a satisfactory value. Where such power factor correction equipment is used, customer will install and maintain a relay, switch, or other regulating equipment for purpose of disconnecting or controlling the power factor correction equipment in order to prevent excessive voltage variations on Board's lines. The Board reserves the right to discontinue service to any customer not complying herewith. Where three-phase service is supplied, the customer shall connect his equipment so that the load in any one phase at the point of delivery will not exceed the load in any other phase by more than fifteen percent.

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Original \_\_\_\_\_ Cancels \_\_\_\_\_  
Sheet No. R28

ATTACHMENTS TO UTILITY PROPERTY

No posters, banners, placards, radio or television aerials, or other objects will be attached to poles or other utility property of the Board. The Board will not install, or permit installation of, the customer's distribution wires or equipment on Board's poles, except for: wires for municipal fire alarm or police signal systems, customer owned yard light and other equipment as required on farm or irrigation metering poles, attachment of customer underground service extension from overhead system, and other joint use agreements, and the customer's dead end equipment.

LIABILITY

All lines, wires, apparatus, instruments, meters, transformers, and materials supplied by the Board at its expense or under its standard policies will be and remain the property of the Board. The Board's property shall not be worked upon or interfered with by the customer or other unauthorized persons.

The customer shall be responsible for any damage to or loss of the Board's property located on customer's premises, caused by or arising out of the acts, omissions or negligence of customer or others, or the misuse or unauthorized use of the Board's property by customer or others. The cost of making good such loss and/or repairing such damage shall be paid by the customer. Customer shall be held responsible for injury to the Board's employees if caused by customer's acts, omissions or negligence.

The customer shall be responsible for any injury to persons or damage to property occasioned or caused by the acts, omissions or negligence of the customer or any of his agents, employees, or licensees, in installing, maintaining, operating, or using any of the customer's lines, wires, equipment, machinery, or apparatus, and for injury and damage caused by defects in the same.

The Board shall not be held liable for injury to persons or damage to property caused by its lines or equipment when contacted or interfered with by ladders, pipes, guy wires, ropes, aerial wires, attachments, trees, structures, airplanes or other objects not the property of the Board, which cross over, through, or are in close proximity to the Board's lines and equipment, unless said lines and equipment are in a defective condition. The Board should be given adequate written notice before trees overhanging or in close proximity to the Board's lines or equipment are trimmed or removed or when stacks, guys, radio or television aerials, wires, ropes, drain

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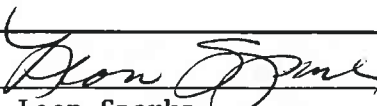
pipes, structures, or other objects are installed or removed near the Board's lines or equipment but the Board assumes no liability whatsoever because of such notice, unless a Board representative is present during such installation or removal.

The Board shall not be liable for injury to persons, damage to property, monetary loss, or loss of business caused by accidents, acts of God, fires, floods, strikes, wars, authority or orders of government, interruption of its power supply, or any other causes and contingencies beyond its control.

INDEMNITY TO BOARD

Customer shall hold the Board harmless and indemnify it against all claims and liability for injury to persons or damage to property when such damage or injury results from or is occasioned by the facilities located on the Board's side of the point of delivery unless caused by the negligence or wrongful acts of the Board's agents or employees.

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Leon Sparks  
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Issuing Officer

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# LAMAR UTILITIES BOARD

First Revised

Sheet No. R32

Original

Cancels

Sheet No. R30-R31

RESERVED FOR FUTURE USE

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Leon Sparks

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**CITY OF  
LAMAR UTILITIES BOARD**

First Revised Sheet No. R32  
Cancels  
Original Sheet No. R32

NET METERING COMPENSATION

(1) Reference shall be made to Tariff Sheets 3, 3.1, and 5 of the Lamar Utilities Board Residential or Commercial Service tariff in applying the rates, charges, and credits as described in more detail below. The charges, rates, and credits applied monthly shall be calculated in reference to the then current Residential or Commercial Service tariff adopted by Lamar Utilities Board, together with the then current Electric Cost Adjustment ("ECA") tariff.

(2) The customer generator shall pay the Customer Charge component set forth in the then current Residential or Commercial Service tariff, without discount or credit for customer generation equipment.

(3) A net charge or net credit shall be applied to the Energy Charge component and the ECA component (if applicable) set forth in the then current Residential or Commercial Service Tariff. For purposes of this tariff:

(a) The "Net Metering Period" shall be defined as a twelve month period that begins on April 1 and ends on March 31.

(b) The "Net Charge" shall be defined as the difference between customer generated energy and Lamar Utilities Board supplied energy under circumstances where the customer generation equipment has not supplied all energy needs (kWh) consumed by the customer generator at the service location.

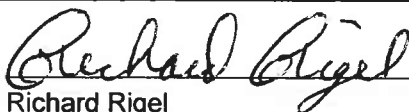
(c) The "Net Credit" shall be defined as the difference between customer generated energy and Lamar Utilities Board supplied energy under circumstances where the customer generation equipment supplies more than the energy needs (kWh) consumed by the customer generator. Net credits will be carried over from month to month during the Net Metering Period. A reconciliation of the account will be performed on March 31. If a credit balance remains at the end of the Net Metering Period, within sixty (60) days of the end of the Net Metering Period a payment will be made or, at the option of the customer, the credit will be carried forward to the next Net Metering Period.

(d) The "Net Credit Payment" shall be defined as the payment for Net Credit at the time the reconciliation described above is performed. This amount shall be equal to the cost of energy supplied to Lamar Utilities Board by the Arkansas River Power Authority (currently \$.073 per kilo-watt hour).

(4) Bills shall be calculated and rendered on a monthly billing cycle basis.

(5) These Rules and Regulations shall in no manner affect, limit, or modify Lamar Utilities Board's ability to revise its Residential or Commercial Service tariff at any time in the future and said revised tariff(s) shall apply to the charges, rates, and credits described in this Rules and Regulations Sheet R-32 upon the effective date of such revisions to the Residential or Commercial Service tariff.

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Richard Rigel  
SUPERINTENDENT, Issuing Officer

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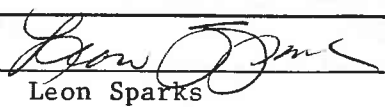
CITY OF  
**LAMAR UTILITIES BOARD**

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Original Cancels  
Sheet No. R33

**RESERVED FOR FUTURE USE**

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First Revised

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Sheet No. R37

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CITY OF  
**LAMAR UTILITIES BOARD**

First Revised

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Original

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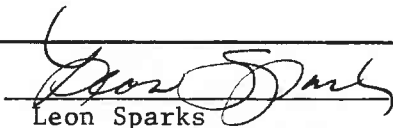
CITY OF  
**LAMAR UTILITIES BOARD**

First Revised Sheet No. R39

Original Cancels Sheet No. R39

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Resolution Number 92-04-01

  
Leon Sparks

**SUPERINTENDENT**  
Issuing Officer

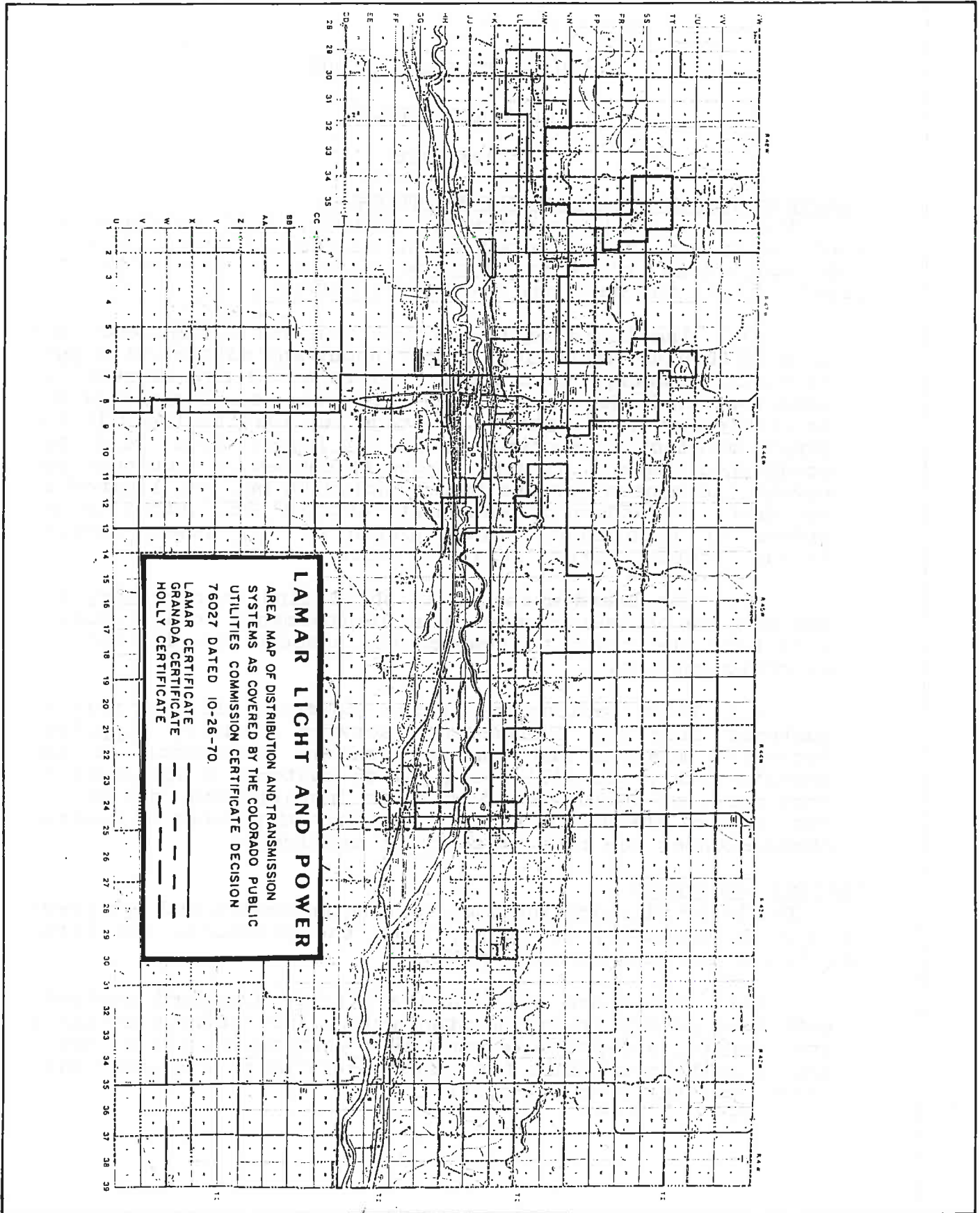
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# CITY OF LAMAR UTILITIES BOARD

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CITY OF  
**LAMAR UTILITIES BOARD**

First Revised Sheet No. R41

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**RULES AND REGULATIONS**

**ELECTRIC SERVICE**

**STANDARDS**

**ELECTRIC SYSTEM OPERATION AND MAINTENANCE**

The Board will construct, operate, and maintain its electric system in such a manner as to furnish safe, adequate, and continuous electric service in accordance with the provisions of the National Electrical Safety Code.

(1) The Board will exercise reasonable diligence and care to furnish and deliver a continuous and sufficient supply of electric energy to customer and to avoid any shortage or interruption in delivery of same. However, the Board will not be liable for interruption, shortage, or insufficiency in the supply of electric service, or for any injury, loss, or damage occasioned thereby, if same is due to causes or contingencies beyond the control of the Board including but not limited to accidents, breakdown of equipment, acts of God, authority and orders of government, interruption of its power supply, floods, storms, fires, strikes, riots, or war.

(2) The Board whenever it shall find it necessary for the purpose of making repairs or improvements to its system, will have the right to temporarily suspend the delivery of electric service.

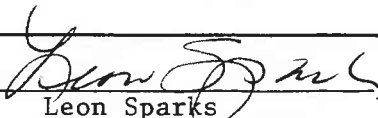
(3) Interruptions in service, however, will not relieve customer from any charges for service actually supplied, including minimum and customer charge components of the Board's rates, nor will accidents to customer's equipment or machinery, or failure of customer's installation, not due to the fault of the Board, relieve customer of payment of minimum charges under the rate or contract applicable.

**TESTING EQUIPMENT**

The Board will provide such testing apparatus and equipment as may be necessary to comply with the Standards set forth herein and the provisions hereof.

(1) The Board will have available standard portable watt-hour meters (rotating standards), indicating electrical instruments, and portable recording volt-meters all of types and capacities suitable for testing service meters and making electrical tests on its system.

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(2) The Board will have available suitable electric measuring instruments and meters to be used as reference standards for testing and maintaining the accuracy of its portable testing meters and instruments.

METER ACCURACY

The Board will exercise reasonable means to determine and maintain the general accuracy of all electric meters in use. All meters will be tested for accuracy of adjustment and registration before installation and will be tested after installation in accordance with the test schedule hereinafter set forth and, if inaccuracy is found, such meters will be adjusted to register within the following limits:

	<u>Watthour Meters</u>	<u>Demand Meters</u>
Error at Full Load	+2% -2%	2% of Full Scale Deflection, except error may be 3% for thermal type meters.
Error at Light Load	+2% -2%	

Light load shall be taken as approximately 5% to 10% of rated capacity and full load as 60% to 100% of rated capacity. No meter that registers consumption of energy with no-load on the meter will be placed in service or allowed to remain in service in such condition. A watthour meter will be considered to register on no-load when, with all load wires disconnected, the moving element makes one complete revolution in ten minutes or less.

ROUTINE METER TEST SCHEDULES

The Board will test its alternating current watthour meters at intervals no longer than indicated in the following schedule:

- (1) Meters used with Instrument Transformers:
  - (a) Polyphase Meters 4 Years
  - (b) Single Phase Meters 8 Years
- (2) Self-Contained Polyphase Meters 6 Years
- (3) Self-Contained Single Phase and Three-Wire Network Meters 8 Years

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OTHER METER TESTS

The Board, at any time, may test any of its meters. Upon written request of a customer, the Board will test the accuracy of the service meter installed at the customer's premises free of charge if said meter has not been tested within the twelve (12) month period just prior to such request. If a customer requests a meter be tested for accuracy two or more times within the same twelve month period, the customer will be charged the actual cost of testing the meter if the meter is found not to be defective. Any meter so tested will be considered accurate if the average accuracy of the meter is within 2% plus or minus in accordance with the section entitled "Meter Accuracy" above.

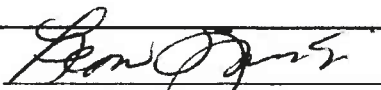
If any meter so tested is found to be more than 2% fast, the Board will adjust the electric energy used, as measured by said meter, for the period of one-half the elapsed time since the past previous test, by such percentage as the meter was found in error and will rebill the adjusted amounts, provided said adjustment period shall not exceed six months, and the Board will refund to customer the difference between the bills as rendered for such period and the adjusted bills.

If any meter so tested is found to be more than 2% slow, the Board may collect from the customer the difference between the bills as rendered and corrected bills based upon an adjustment in electric energy calculated as aforesaid for one-half the time elapsed since the past previous test but not to exceed six months.

If any meter is found not to register for any period, the Board may collect for the electric service used but not registered on the meter by averaging the amounts used under similar operating conditions during like periods immediately preceding or subsequent thereto, or over a corresponding period in the previous year. The period of time for which collection for non-registered electric service may be made shall be limited only by the date on which the meter is determined to have become defective.

If any meter is found to register on no-load, an estimate will be made of the registration produced thereby for a period of not to exceed six months preceding such find and a corresponding refund will be made to customer therefor.

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BILLING

The Board will use reasonable efforts to assure accurate computation of all bills for electric service. In the event errors in billing occur, the Board shall refund to customer the amount of any overcharge having occurred therefrom, and, likewise, shall have the right to collect the amount of any undercharge, irrespective of the date of duration of such billing error.

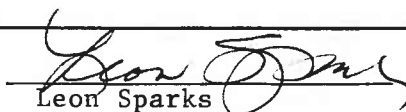
VOLTAGE

(1) Standard Voltage. The Board's standard nominal voltages for its secondary voltage distribution systems are 120 or 240 volts, single-phase, two-wire; 120/240 volt, single-phase, three-wire; 240 volt, three-phase, three-wire, 120/240 volt, three-phase, four-wire Delta connected; and 208 volt, three-phase three-wire or 120/208 volt, three-phase, three-wire or 120/208 volt, three-phase, four-wire Wye connected or 277/480 volt, three-phase, four-wire Wye connected.

(2) Permissible Voltage Variation. The Board will use reasonable efforts to maintain the aforesaid voltages, as measured at the Board's service terminals, so that for lighting service variations of more than 5% above or below such standards will not occur and for power service variations of more than 10% above or below such standards will not occur at any time when service is furnished.

The foregoing limits are based on constant load consuming devices or gradual load changes and not on fluctuating loads. Variations in voltage in excess of those specified herein caused by the operation of apparatus on the customer's premises which necessarily require large inrush of current such as produced by motors during starting, cold incandescent lamp filaments, X-ray machines, etc., by action of the elements, by transmission line loading, by unavoidable fluctuations of short duration due to necessary station or line operations, etc., will not be considered as a violation of this section.

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CITY OF  
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SCHEDULE OF CHARGES FOR RENDERING SERVICE

To institute or reinstitute service (1) and (2) below, including transfer of service at a specific location from one customer to another customer where service is continuous:

- (1) Service Request is made between 8 a.m. and 3:30 p.m. Monday through Friday, allowing the connect to be processed between 8 a.m. and 4 p.m. exclusive of holidays: \$ 15.00
  
- (2) Service request is made for connect to be processed between 4 p.m. and 8 a.m., Monday through Friday, weekends or holidays: \$ 25.00
  
- (3) Discontinuance or collection charge shall be applicable if a service person is dispatched to discontinue a customer's service for non-payment of any sum due for electric service whether payment is made to the service person or service is terminated. Reinstating service shall be charged the applicable of (1) or (2) above \$ 10.00

NOTE: Mileage charges will be added to the above (1), (2) and (3) on the following basis:

- Wiley-No Charge on Tuesdays (8 am to 4 pm)  
All other days. . . . . \$ 4.00
  
- McClave-No Charge on Tuesdays (8 am to 4 pm)  
All other days. . . . . \$ 4.00
  
- Hartman-No Charge on Fridays (8 am to 4 pm)  
All other days. . . . . \$10.80
  
- Bristol-No Charge on Fridays (8 am to 4 pm)  
All other days. . . . . \$ 8.20

- (4) To install a secondary voltage, single phase or three phase meter with current transformers, all classifications of service: \$ 75.00
  
- (5) To process a check from a customer that is returned to the Board by the bank as not payable: \$ 20.00

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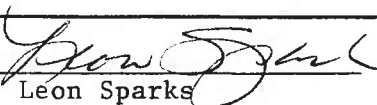
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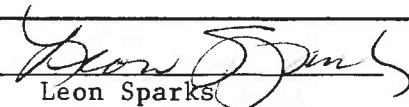


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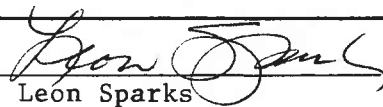
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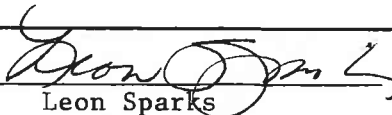
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**RULES AND REGULATIONS**

**ELECTRIC SERVICE**

**EXTENSIONS OF LINES AND SERVICE**

(1) PERMANENT SERVICE

1.1 - This classification is applicable to electrical service to domestic, small commercial and rural customers when in the opinion of the Board, the use of service both as to amount and permanency can be reasonably assured.

1.2 - The Board may require a written contract guaranteeing monthly revenue for each month of the five year period immediately following construction, equal to or more than two percent (2%) of the total cost of the extension.

1.3 - In lieu of Section 1.2 above, the Board may require a cash advance equal to all or part of the total cost of the extension to be used as an advance payment of the minimum required revenue therefrom. This cash advance shall be credited to the customer's monthly bill in equal monthly amounts for periods no longer than five (5) years. Under no circumstances shall a credit in one month be carried to the following month or refunded in cash. A customer not utilizing an amount of electrical service equal to or greater than the monthly credit shall forfeit that unused portion of his/her monthly credit.

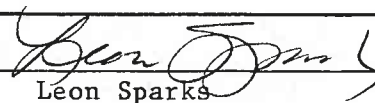
1.4 - Where more than one customer is to be served from an extension, the advance revenue deposit may be divided on an equal pro rata basis so that the total number of customers bear the total cost of the extension or any other basis that may be agreed upon, subject to approval by the Board.

1.5 - Where the applicant desires or is required to have underground primary distribution, the applicant is required to pay the cost difference between overhead distribution and underground distribution as a non-refundable cost in aid of construction, pursuant to the Guidebook for Electric Service Installation and Use. If applicable, 1.2 would then apply to the portion of the cost of construction which is allocated as equivalent to overhead distribution.

(2) INDETERMINATE SERVICE

2.1 - This classification is applicable to service to mines, quarries, oil wells, industrial, and commercial enterprises of speculative character, real estate subdivisions, development

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of property for sale, enterprises where the individual applying for service will not be the user of service, installations where there is little or no immediate demand for service and to other services (except that of a temporary nature as hereinafter set forth) where the amount and permanency of service can not be reasonably assured.

2.2 - For indeterminate service, involving real estate subdivisions and development of land for sale, Applicant or Applicants shall be required to pay to the Board as a Construction advance all estimated costs for necessary overhead or underground electric distribution extension facilities. Said Construction Payment may be refundable as outlined in 1.3 above, in part or in its entirety during a five-year period commencing with the Extension Completion Date after which any remaining unrefunded Construction Payment becomes non-refundable.

2.3 - For all other types of indeterminate service, Applicant or Applicants shall be required to pay to the Board the entire estimated cost for necessary overhead or underground electric distribution extension facilities as a non-refundable contribution-in-aid of construction.

(3) TEMPORARY SERVICE

3.1 - This classification is applicable to service to circuses, bazaars, fairs, concessions and similar enterprises, to construction sites, etc., of a temporary nature and to ventures of uncertain speculative character such as coal and metal mining, gas or oil production operations during the preliminary or development period where their permanency is questionable.

3.2 - For electric service of a temporary character, Applicant or Applicants shall be required to pay to the Board as a non-refundable Contribution-in-Aid-of-Construction an amount equal to the estimated cost of installing and removing all necessary overhead or underground electric distribution extension facilities less the estimated salvage value.

3.3 - If temporary service is continued for more than eighteen months following the Extension Completion Date, the nature of such continued service will be valuated, and if appropriate, reclassified as Indeterminate Service.

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(4) CATEGORY OF SERVICE

4.1 - The determination as to the appropriate category of service applicable to a particular line extension is at the sole discretion of the Board.

4.2 - Because of the nature and potential impact of large commercial loads in excess of 250 KW, line extensions for customers requesting such service shall be negotiated on a case-by-case basis.

4.3 - The Board or its agent shall review each proposed line extension and shall prevent new requests for service from causing an unreasonable financial burden on the Board or existing ratepayers. In this regard, the Board, in specific instances, may waive or create additional requirements governing a particular line extension.

(5) OVERHEAD TO UNDERGROUND CONVERSION

5.1 - Customer or customers desiring to have the Board's existing overhead facilities presently providing service installed underground or desiring to have existing overhead or underground facilities relocated may request the Board to make such changes. If the Board determines that such conversion or relocation can reasonably be made, the Board will make such conversion or relocation on the following basis:

5.2 - The estimated remaining life value of the Board's existing facilities plus the cost of removing such facilities less salvage value shall be paid by the customer or customers as a non-refundable payment. New facilities to be installed will then be considered in all respects as a new Distribution Extension under the terms and conditions of this extension policy.

5.3 - In situations where the extension is of such length and the prospective customer(s) revenue temporarily or permanently to be derived therefrom is so limited as to make it doubtful whether necessary fixed costs on the investment would be earned, the Board reserves the right to require Applicant, or Applicants to pay the Board, in advance, all construction costs and, in addition, contract to pay the Board annually an amount to cover the cost of depreciation, operation and maintenance of such facilities.

(6) AREA LIGHTING

6.1 - The Board will supply a conventional wood pole with the desired luminaire served by overhead service, as standard facilities pursuant to the applicable Area or Yardlighting

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Rate. If the customer desires to have ornamental type lighting and/or underground service to the lighting, the customer will be responsible for the cost difference between the desired lighting and the standard facilities as a non-refundable cost in aid of construction. The Board will then bill the customer as if he were receiving service to the standard facilities under the then applicable rate schedule. The Board reserves the right to approve the type of ornamental lighting to which this section would be applicable.

(7) DETERMINATION OF COST OF CONSTRUCTION

7.1 - The Board shall base its cash deposits and assured revenues for each extension arrangement upon an estimate made prior to construction. The estimate shall include all costs necessary for the extension such as primary and secondary distribution including labor and equipment costs for installation, rights-of-way, and tree trimming. The costs of meters and/or transformers shall not be included as a cost of the extension providing the rate applicable specifically provides a method which takes care of such costs. If upon completion of the extension, the actual cost is greater or less than the estimate, the deposit and/or assured revenue shall be adjusted to comply with the applicable extension rule.

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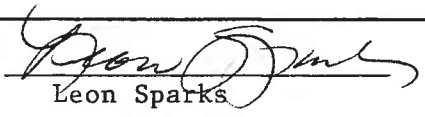


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